

SY 2023-24 Continuous Education Plan (CEP)

LEA Name: Statesmen College Preparatory Academy for Boys PCS

LEA Head of School Name: Shawn Hardnett

LEA Type: Elementary ; Middle School

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Background and Purpose

The Office of the State Superintendent of Education (OSSE) required all local education agencies (LEAs) to develop **Continuous Education Plans (CEPs)** for the 2022-23 school year in order to communicate to OSSE and the public their plan for supporting **situational preparedness, student and staff well-being and accelerated learning**. For LEAs receiving Elementary and Secondary School Emergency Relief (ESSER) III-American Rescue Plan (ARP) funds, the CEPs also satisfy US Department of Education (USED) requirements for updating plans for a safe return to in-person instruction and continuity of services. LEAs receiving ESSER III-ARP funds must review and update (as necessary) their plan every six months, at a minimum, between the date of publication and Sept. 30, 2023. **The plan below has been approved as an update for these purposes.**

The CEP application is closely aligned to OSSE's [Guiding Principles for Continuous Education](#). These guiding principles are intended to help LEAs develop effective and equitable CEPs that support situational preparedness, student and staff well-being, and accelerated learning for all students, especially those with the most significant learning gaps and students typically furthest from opportunity.

To inform the public of LEAs' responses, the CEPs will be publicly posted on OSSE's website and all LEAs and independent schools must share them directly with their families upon approval by OSSE. Additional questions pertaining to the implementation of these plans should be directed to the school and LEA.

Support Across Learning Environments

In the 2023-24 school year, there may be reasons that a group of students, a school or an LEA might need to transition from in-person learning to situational distance learning. Acknowledging this reality, OSSE is allowing LEAs to convert up to five days of their academic calendar to situational distance learning without needing to get approval from OSSE. The reasons for the transition to situational distance learning might vary greatly including but not limited to strains on a school's operational posture due to disease, inclement weather or other event and are ultimately up to each LEA's discretion. The following section is meant to engage and assess the LEA's ability to move to situational distance learning at any point in the school year. At a minimum, an LEA "ready" to transition to situational distance learning will have plans addressing the following listed provisions.

Q1. To be prepared for situational distance learning, the LEA has a plan for:

a. Provisions for learning

a. The provision of situational distance learning through either: (Select all applicable below and complete only the questions associated with the selected options)

- 1. Provision of 1:1 learning devices
- 2. Distribution of learning materials that are not digital, such as paper packets and other related learning materials
- 3. Other

1. Provision of 1:1 learning devices

a1. As of the submission of this plan, the LEA has ___ learning devices.

600

A2. Distribution Strategy:

The devices are:

Distributed to all students at the beginning of the school year.

a3. An accurate assessment of current student access to broadband internet/WIFI.

a4. Approximately ___% of our students have access to broadband internet/WIFI at their situational distance place of learning.

90%

a5. In the space below, please describe the LEA's plan to provide internet access to students who do not currently have it in the event of the need to move to situational distance learning.

The LEA will rent hotspots for families who do not have access to wif-fi at home.

a6. In the space below, please describe in detail the LEA's plan to distribute learning devices to students.

The LEA will hold an event in early August to begin distributing Chromebooks and chargers. For all families who are unable to attend the event, the LEA will distribute laptops throughout the first two weeks of school. As new scholars join throughout the beginning of the school year, laptops will be distributed when the scholar is fully

enrolled. All devices are tracked in-house so the LEA knows which scholar has which laptop. Any laptop that is broken or needs repairs will be brought back to the school and swapped out with a new one.

2. Distribution of Non-Digital Materials

1. In the space below, please describe in detail the LEA's plan to distribute materials such as paper packets, manipulatives, or other supplies to students.

For situational or full school distance learning, scholars and families will pick-up supplies from the school itself. Families will be notified of this process via phone calls, e-mail, and Town Hall meetings.

3. Other

Please describe, Other

b. Communication with Stakeholders

b. Communicating with all interested stakeholders, including:

i. Method for family engagement (including communication) during situational distance learning.

Describe the LEA's method for family engagement during situational distance learning in the space below.

Communication is key at Statesmen. In the event of distance learning, scholars and families will receive communication through their North Star Advisor, an assigned adult within the school, who is the initial contact for all academic, behavioral, and other communication. This assigned adult makes at least one voice to voice contacts with the family, each week, and is also the homeroom teacher for the assigned scholar. In addition to North Star Advisors, Statesmen holds bi-weekly virtual Town Hall meetings, sends home weekly updates via email, communicates through a texting app that families sign-up for at the beginning of the year, and sends out robocalls and e-mails through E-Schools.

ii. Means of communication to reach all students enrolled in a given school to alert them of a move to situational distance learning in a timely manner.

Describe the LEA s communication plan to alert students, educators and families of a move to situational distance learning in a timely manner in the space below.

Communication to reach all students enrolled will happen through the scholars assigned North Star Advisor, Town Hall meetings, email blasts, and robocalls.

c. Additional Considerations

i. Family training and support.

Describe the LEA s situational distance learning training and support for families in the space below.

Through pre-recorded how-to videos and Zoom meetings, the LEA offers training sessions to parents and families on how to access emails, complete and submit work on Google Classroom and training on all learning platforms such as Reading Plus and ST Math.

ii. Teacher training on technology, tools, and remote instruction models before the school year.

Describe the training for teachers on the LEA's technology, tools, and remote instruction model in the space below.

Teachers and staff receive training on all virtual learning platforms during professional development over the summer running from 2:00-5:00, July 3rd-21st and then again from 7:30-5:00, August 14th-18th. Teachers and staff will receive this training from grade level band deans and scheduled PD through the platforms themselves.

iii. Articulation of clearly communicated student, teacher, and family situational distance learning expectations.

Describe the LEA's expectations in the space below.

Statesmen's online/distance learning expectations mirror those of in-person learning. Scholars are expected to be on time to class, prepared, and in uniform. Scholars are expected to login to their North Star Advisories through Zoom, followed by Morning Meeting, ELA, and math. Scholars will also participate in virtual STEM and Kings 101 classes, two times per week. It is the expectation that scholars attend each of their classes every day as well as complete all classwork and homework that is uploaded to Google Classroom. Additionally, scholars are expected to complete one Reading Plus lesson and at least 20-30 minutes of ST Math, each night. Scholars are expected to be on screen and engaged in each of their classes, utilizing the chat and mute/unmute feature to respond to and/or ask questions.

Parents and families are expected to support Statesmen by having scholars logged into all groups and classes, on time. We ask that parents and families enforce our dress code policy even through Distance Learning, having scholars in their full uniform including pants, shirt, and tie. Additionally, we ask that families support teachers and staff in ensuring scholars complete and submit all classwork, assessments and homework.

All staff are required to be on screen, on time, and professionally dressed during all moments they are logged into Zoom. Teachers and staff are still required to submit daily lesson plans, attend collaborative planning, and use data to inform instruction.

iv. Established schedule and expectations for a situational distance learning day, including how attendance and engagement will be measured.

Describe the LEA's schedule and expectations for a situational distance learning day, including how attendance and engagement will be measured, in the space below.

8:30-9:00: Staff Morning Meeting

9:00-9:30: North Star Advisory

9:30-10:00: Scholar Morning Meeting

10:00-11:30: ELA

11:30-12:00: Lunch

12:00-1:00: STEM/Kings 101

1:00-2:30: Math

2:30-3:00: Scholar Closeout

3:00-3:30: Staff Closeout

Attendance will be tracked in North Star and at the end of ELA through a Google document. If a scholar is not in North Star, the advisor will make a phone call to their student's family to determine whether they are logging in or not and if so, what time we can expect them. Attendance is then tracked at the end of ELA to ensure any scholar that may have been missed the first time around.

Engagement is tracked through scholars being on screen, participating through breakout rooms, the chat, and the mute/unmute functions, as well as through submission of work.

Student and Staff Well-Being

Beyond 2023-24 Health and Safety Plans, OSSE is not asking LEAs to submit further plans for student and staff well-being in SY22-23. This does not discount the pandemic's impact on the physical, social-emotional, mental and behavioral well-being of those in the community. LEAs should continue to pursue strategies to promote the health of students, staff and families, and OSSE stands ready with support and technical assistance. To learn more about how LEAs should promote student and staff well-being, see [OSSE's 2022-23 Guiding Principles for Continuous Education](#).

If the LEA is interested in additional technical assistance from OSSE, please select the checkbox below.

- The LEA is interested in receiving additional technical assistance related to student and staff well-being

2023-24 Health and Safety Plans

LEAs should have a publicly accessible health and safety plan outlining its approach to help prevent and respond to reduce the risk of COVID-19 transmission among students, staff and visitors in the 2022-2023 school year. If helpful, as of the release of the current continuous education plan survey, current DC Health guidance for schools can be found [here](#).

Q2. In the space below, please provide the exact URL where the LEA's current health and safety plan can be found. The plan should take applicable DC Health guidance into consideration and describe how the LEA will reduce the risk of transmission of the COVID-19 virus in its facilities.

https://statesmenboys.org/uploads/22_22%20Health%20and%20Safety%20Plan.pdf

Accelerated Learning

Employing Intentional Strategies for Accelerating Learning

Q3. Describe how the LEA will maximize accelerated learning opportunities for students by indicating the specific strategies that the LEA plans to use (select all that apply).

a. Adjusted Scheduling

iii. Longer school day ; v. Summer programming

b. Instructional Changes

High-impact tutoring ; New curriculum purchase

c. Staffing and Related Support

Additional staffing

d. Any Other, Please Describe

e. In the space below, please describe in detail the LEA's approach to implementing each strategy selected above and how it will accelerate student learning.

Implementation of accelerated learning occurs during the 3 weeks of summer school that run from July 4th-July 21st and throughout the 23/24 school year. Through the summer, new and returning scholars participate in ESY, culture and relationship building, and academic support, Reading Plus and ST Math. Throughout the school year, scholars

attend school from 8:15-4:30. Within these school hours, scholars will continue to use Lexia, ST Math, and Reading Plus. Additionally, high impact tutoring will occur led by our City Year Corp Members, BluePrint Math Tutors as well as our administrative team.

Q4. Describe the LEA's plan to ensure that students who require initial or reevaluation for special education service eligibility receive timely assessments and final eligibility determinations as required by IDEA and local special education requirements.

Identify:

i. Any barriers that the LEA has in meeting these requirements

The LEA works to meet the eligibility and reevaluation requirements by creating a timeline and working with the school psychologist to ensure that evaluations are completed, and meetings are held. The only barriers that can occur is when the parent doesn't sign the consent in a timely manner which will delay the evaluation process.

ii. The LEA's plan to address those barriers.

The LEA's plan to address the barrier is to get all consents for re-evaluations signed at least 3 months before the due date to ensure that we meet timelines.

iii. The LEA's plan for communication with families to ensure completion of evaluation requirements.

Statesmen's plan for communication is through emails and phone calls which will be made to parents as reminders of when their students' triennial re-evaluations are due and schedule the meetings at least 1 month before the due date to ensure that we meet deadlines.

Q5. Describe the LEA's plan to ensure IEP teams make individualized decisions (whether and to what extent) for students with disabilities who are eligible for special education services under IDEA, who have compensatory services necessary to mitigate the impact of periods of school closure or distance instruction in the 2020-21 or 2021- 22 school year.

For the 21/22 SY, the LEA met to discuss the need for compensatory services and to what extent. The team then determined what resources would best provide the services needed and arranged those services.

a. Identify how and when the LEA will communicate IEP team decisions regarding eligibility for compensatory education to families, and how the LEA plans to ensure the delivery of these services to students.

The LEA meets with parents to discuss the triennial reevaluation process and get the consent to evaluate signed to ensure the evaluation process isn't delayed. For compensatory services there is an IEP meeting to determine whether or not compensatory services are needed and what those services would be.

CEP Assurance Statements

Assurance Statement for Continuous Education Plans (CEPs):

The LEA attests to the following statements regarding delivery of instruction:

- The LEA grounds instruction in the District of Columbia's approved state academic standards (and/or the LEA s approved standards) in English language arts, math, and science across grades K-12.

The LEA attests to the following statement regarding 2023-24 school year attendance:

- The LEA assures that it will collect and report daily attendance through the LEA's student information system (SIS) consistent with OSSE's regulations and policies for 2023-24.

The LEA attests to the following statement regarding graduation and promotion for 2023-24

- The LEA assures that it will abide by the statewide graduation requirements enumerated in 5A DCMR § 2203 and/or in accordance with its charter agreement - if applicable.

The LEA attests to the following statement regarding serving students with disabilities including students in non-public special education school settings (please check all boxes):

- Students with disabilities have equitable access to situational distance and in-person learning opportunities as possible in accordance with the guidance above and issued by the US Department of Education.
- LEAs will ensure timely completion of IDEA procedures, including but not limited to initial and reevaluation for eligibility and IEP development and revision, in both situational distance and in-person learning models.
- LEAs will ensure that school professionals delivering IEP services to the student regularly communicate with families throughout any periods of situational distance learning. Consistent and clear communication encourages parent and student participation in situational distance learning, in-person learning, recovery service delivery, and other educational opportunities.
- LEAs will ensure recovery planning and implementation includes strategies to assess students with disabilities, formally or informally, to determine a baseline measurement for recovery service delivery, as well as strategies to address any identified student regression and loss of educational benefit. These strategies will take into consideration and seek to address the achievement gap of students with disabilities in comparison to their non-disabled peers prior to loss of services due to school closure.

The LEA attests to the following statements regarding serving English learners (please check all boxes):

- The LEA will ensure that English learner students are identified in a timely manner as required by state policies and guidance identified above.
- The LEA will develop a plan for ensuring continuity of its English learner program and services to all English learner students across both situational distance and in-person learning environments.
- The LEA will monitor implementation to ensure that English learner services and access to grade-level content classes are advancing English learners' language and academic goals.

The LEA attests to the following statement regarding technology (please check all boxes):

- The LEA will ensure that, to the extent its situational distance learning program uses technology, each student will have access to a device, other needed technology, and internet connectivity sufficient to fully participate in the school's learning program.

The LEA attests to the following statement regarding family, stakeholder and public engagement (please check all boxes):

- The LEA has given the public an opportunity to provide input in the development of the CEP and engaged in meaningful consultation with a broad group of stakeholders. Specifically, the LEA has engaged in meaningful consultation with students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff and their unions; civil rights organizations (including disability rights organizations); and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migrant students, children who are incarcerated, and other underserved students.

- The LEA has taken comments of the above-named groups into account in the revision of the CEP.
- The LEA will ensure translation of family-facing documents into the major non-English language(s) spoken by families served by the LEA, consistent with DC Code §2-1931, et seq.
- The LEA will provide, upon request by a parent who is an individual with a disability, an alternative format of the plan accessible to that parent.
- The LEA will ensure publication, in a conspicuous place on its website, of the following resources by the beginning of school during the 2023-24 school year and provide families awareness of:
 - An accessible, family-facing description of their continuous education plan for the 2023-24 school year, in an understandable and uniform format; and
 - An accessible, family-facing description of their health and safety plan for the 2023-24 school year, in an understandable and uniform format; and
 - Contact information of key points of contact including technical support, language access, school administrators, faculty and staff.
- Submission of the 2023-24 school year CEP is considered a six-month update of the LEA's 2022-23 CEP, consistent with requirements asked of LEAs receiving ESSER III-ARP funds. The LEA will update the 2023-24 school year CEP every six months, at a minimum, between the date of publication and Sept. 30, 2024.

Health and Safety Assurance

Assurance Statement for Health and Safety Plans:

- The LEA ensures that it will adopt any required measures from applicable DC Health and OSSE COVID-19 guidance to help respond to and reduce the risk of COVID-19 transmission among students, staff, families and the community.